

By-laws of North Westdale Neighborhood Association

Approved as amended, March 12, 1996

Statement of Purpose

North Westdale Neighborhood Association serves the community bounded by National Blvd., Barrington Ave., Santa Monica Freeway, and Sawtelle Blvd., representing approximately 500 families. We are a Neighborhood Watch for crime prevention in our area and a Community Improvement Organization to solve concerns and problems in our community. We feel that if we watch out for each other, our neighborhood will be a better place to live. Volunteer board members and block captains meet once a month from September through June to discuss problems or concerns of the neighborhood. A newsletter is distributed by the block captains to their blocks each month.

Membership

Membership is open to all residents within the stated boundaries, including home owners and renters, and to non-residents who support the goals of our Association.

Officers

Officers are elected at the May block captains' meeting and ratified at the Annual Meeting in June to serve a one year term. Officers must have one year of experience as a block captain. Block captains are recruited as needed. Block captains do not have to live on the block where they serve. Officers and block captains meet once a month.

Annual Meeting

The Annual Meeting is held in June to keep the general membership aware of Association activities and concerns, and includes ratification of officers, treasurer's report, Los Angeles Police Department and Security Service Systems reports, and the City Councilman's report. It can also include a guest speaker on a matter of community interest, presentation of awards, and introduction of community leaders.

Dues

Voluntary dues, the amount to be determined annually, are collected every September by the block captains and submitted to the treasurer.

Structure

Officers

President: conduct meetings; maintain contact with officials, police security patrol, schools, church, sponsors; arrange special guests; disseminate information of special interest to the community.

1st Vice President: conduct meetings when president not able; write articles for newsletter as needed; maintain contact with other neighborhood associations.

2nd Vice President: in charge of matters relating to the LAPD, including collection of crime reports.

3rd Vice President: in charge of matters relating to the Santa Monica Airport.

Treasurer: maintain books, deposit and disburse funds, provide annual report. President will co-sign disbursements over \$50.00.

Block captains: collect dues, distribute newsletters and other information, provide liaison between block and neighborhood officers.

Service Committees

Newsletter: publish monthly newsletter, news of local interest, including crime statistics from LAPD and Security Service Systems. The newsletter does not accept commercial advertisements.

Crime Reports: pick up statistics from LAPD and Security Service Systems for report in newsletter.

Telephone: remind block captains and officers of monthly meetings and other events.

Nominations: meet every March to select nominees for offices. Nominations are also taken from the neighborhood during the month of March.

Awards: meet every April to decide if any awards are needed for annual meeting or other occasions, purchase awards with funds from treasury.

Ltaison with community services (e.g., Caltrans, Street and Tree Maintenance, etc.) : maintain list of contacts, call them as necessary to request services.

Amendments

These By-Laws can be amended by a majority vote of the Officers and Block Captains, usually at the September meeting.